

THE CARAVAN AND MOTORHOME CLUB, CHESHIRE CENTRE
2019 RALLY OFFICERS MEETING
CHESHIRE VIEW CONFERENCE HALL ON SATURDAY 14th SEPTEMBER 2019 AT 10:00AM

Table: Andy Gibbs (Chairman)
 Rob Daniels (Rally Secretary)
 Sandra Bowler (Treasurer)
 (Minute Taker)

1. Introduction (*Andy Gibbs*)

2. Apologies for absence:

Kayt & Paul Clarke
Joan & Steve Benson
Linda & Tony Smith
Trish & Jimmy Shaw

3. Minutes

Minutes from 2018 have been made available online and in the room today.

Proposed: Paul Bowler
Seconded: Sue Williams

4. Matters arising from previous minutes

Silver Salvors – were distributed to their respective recipients within a few weeks.

Rally field access/egress responsibility – to be added to the rally book. Was investigated and subsequently promulgated through weekly updates and the website. It will be included in 2020 rally handbook.

Dogs at the water tap. Was investigated and will be included in 2020 rally handbook.

5. 2019 Rally Secretary report

My second report to you as Rally Secretary is delivered following another busy and successful year of rallying. As rally officers you have each contributed to the full and varied calendar that our members are currently enjoying. Although the world of rallying is undoubtedly seeing changes it is clear that the Cheshire Centre continues to provide a programme of popular rallies for young and old alike that are often over-subscribed and are the envy of neighboring centres.

The 2019 rallying season has seen Cheshire Centre rallies in Europe and throughout the UK, I applied for thirty-two 4Bs to centres across the country to meet the needs of the 2019 season. We have visited Italy during the summer, Scotland over Easter, made several trips to Wales and in May we held two National follow-on rallies in Worcestershire and Gloucestershire which were both well attended.

We continue to support other centres and have seen further success at both the English and Welsh Nationals this year. We often welcome visiting centres to Cheshire rallies but the longest journey made by a rallier to attend a Cheshire rally is from Australia, as a party travelled to the UK and attended three rallies during their tour.

The Cheshire Centre continues to enjoy a healthy relationship with the wider community. We maintain a friendly, positive dialog with our neighboring centres and landowners are happy to accommodate the centre.

Unfortunately for 2020 we have lost some venues due to retirement or change of use. We have no control over this but while it's nobody's fault it is a sad fact that the number of rallies submitted for 2020 will suffer.

The Centre bonfire rally has been replaced by a regular weekend rally, it will feature a bonfire and fireworks of course but by the end of the 2018 event it was clear that the traditional committee run rally was in need of change. The committee would like to thank the new rally officers for taking over and we wish this rally every success.

The Family Christmas Party rally went ahead as planned. Father Christmas visited during the afternoon and brought along presents for all the children. 25 rallying families were served a 4 course Christmas meal in the evening and plans for this year's rally are well underway.

2020 is our birthday! You may have realised that the Cheshire Centre will be 50 years old in 2020 and we will be holding a rally to celebrate from 1st to 4th May. Planning is going well and we're looking forward to a great weekend, if you would like to get involved please see a member of the committee.

During 2019 the centre has run 71 rallies and there are 33 more planned before the end of the year. Sadly, due to circumstances beyond our control it is sometimes necessary to change our plans. I commend the efforts of our rally officers, whose determination and strong will meant that so far this year 14 rallies continued to run or are still expected to run after changes to dates, venues or rally officers but only 4 did not run at all. As of this morning, 93 rallies have been submitted to the 2020 proposed programme.

As you know multiple rally plaques are available to those ralliers who have completed multiples of 100 rallies or more. During the last year nine rallying families have received multiple rally plaques, that's two more than last year and I have received requests for several more to be presented in the near future. Congratulations to all of those ralliers, you continue to enjoy our weekends and your attendance not only encourages our rally officers to continue year on year but also inspires others and ultimately ensures the future success of our centre.

As the pride of our centre, our rally officers are rewarded with a gift after running their first rally each year. You may have seen in the room today the glasses that have been commissioned as the rally officer gift for our Celebration year. Each family will receive two glasses from the range, place your order as soon as you can please, on paper here today or online, order forms will also be available from the website and rally handbook.

I look forward to the next year with enthusiasm. We have a new venue to visit in just a few weeks and, subject to ratification, another new venue for next year. Rally officers have joined the team during the last few years and they, together with the longer serving rally officers have continued to plan and deliver a superb programme during 2019 that I expect will continue throughout 2020, I thank you all for your ongoing support and commitment to the centre.

6. New venue finder plaques

We have had members who have found a new venue. Thank you, new venues are not easy to find and we're grateful for your efforts.

- New venues will always be needed, plaques are given for
 - New venues (never used before)
 - Venues not used by the Centre for more than 10 years
- Dates for plaque are for the period from last RO meeting to this one.

- Plaques are presented to person who found the venue, not the person running the rally, at the RO meeting following the rally being run.

This year, New Venue Finder Plaques are presented to:

Sandra & Paul Bowler
Andi & Andy Gibbs

Venue: Woodside Farm, Hulland Ward
Venue: The Hollies, Hatherton

7. Silver Salvors

- A Silver Salver is presented to RO's in recognition of their running rallies for the centre.
- Presented in multiples of 25 and must be claimed to be issued.

The silver salvors to be presented this year are:

25 Rallies	Wendy & Phil Windsor	
25 Rallies	Sarah & Tom Dale	
25 Rallies	Paula & Rob Daniels	
100 Rallies	Andi & Andy Gibbs	
150 Rallies	Sue & Derek Martin	
200 Rallies	Lynn & Brian Ingham	Not Present.

8. Rally handbook 2020

This meeting sets the plan for the 2020 programme and rally handbook. As in recent years the rally handbook in 2020 will be supplied as a loose leaf booklet and will once again carry a cost of just £1.00. The rally handbook will be emailed, as has become normal now, then loose leafs sold as a hard copy to be used in your existing binders. Revision updates will be available for download from the website.

The rally handbook remains the key publication to members of the centre. In digital and paper format it allows members to use mobile devices and a more traditional booklet. It's easy to manage and publish this way and is likely to remain in these two formats for the foreseeable future.

The rally handbook is formatted by the Rally Secretary and not the printers. This saves us a considerable cost in professional fees and allows a quicker print time. Your rally write ups must be submitted before Saturday 5th October. When the write ups are received, I will begin to build the handbook and after formatting, proof read and final checks I submit to the printer who is able to provide a 1 month turn around. This time would be much longer and carry a significant cost if we asked them to do it.

- Layout of book works well:
 - Write-up description of 60 words **MAXIMUM**
 - Directions **CONCISE (small)**
 - Complete the rally write up form and send to rally.secretary@cheshirecentre.co.uk
 - I'm not able to accept telephone calls of "put whatever I had in last year" or emails saying "just add what we had last year", partly due to two important GDPR acknowledgements. Please use version 6.3 of the write-up form, as found on the centre website.
 - Word document forms are clear and allow you to see EXACTLY what will be in the book before you send it
- **NO RALLIES CAN BE ADDED AFTER THIS MEETING**
- **MINIMUM CONTRIBUTIONS as follows:**
 - Weekend rally £1.00
 - Long Weekend £1.50

- Holiday Rally £2.00
- **FULL RALLIES**
 - PLEASE Inform Rally Sec as the first point of contact when a rally is full
 - System for reporting a rally full – email / ring / tell on the rally field...
- Return accounts to treasurer in **14 days** – our treasurer has a full time job so any help in keeping in this time span is appreciated.
- Once your accounts are submitted, **please destroy your booking forms**, preferably by shredding. We should not keep any personal information for longer than can be justified.
- **Notes to RO's**
 - Please read; they are on the Cheshire webpage
 - Suggestions for change, happy to include any useful additions/amendments
- Rally Write-up Forms
 - **Final Deadline for return 5th October.**
 - Contact Sports Officer if wishing children's sports or warm-ups
 - 4B's for rallies outside of Cheshire need applying for ASAP, a minimum of 6 months before the planned rally.

For most rallies we have 2 Rally Officers. If you feel you need more that's fine, but the Centre's protocol is that you ask the committee via the Rally Sec.

9. Announcements and reminders

- a. Currently we have 12 write ups, deadline is midnight 5th October.
- b. The write up form helps you to calculate the VAT and centre contribution
- c. The form gives you a chance to see how your write up with look, it's your responsibility to ensure the data within is correct.
- d. If you wish to have a Cheshire centre email address to protect your own personal email we can do that, our IT sub group will assist with any issues where possible, as will our webmaster.
- e. Please make sure you put SFX on your write up if you plan use special effect lighting at your social, no smoke or steam machines are allowed.
- f. All the Rally Officer forms can be printed from www.cheshirecentre.co.uk, please be sure to use the latest version and not the copy you downloaded a few years ago.
- g. Rally envelopes are available in the room today.
- h. If Rally Officers decide to cancel a rally the protocol is to inform the Rally Sec. The RS will then advise the committee who will discuss the cancellation and provide feedback to the RO via the RS. It is the responsibility of the rally officer to contact all bookings and the venue and notify them of the cancellation. If a change of venue, date or rally officer be required, or an increase in numbers, you should contact the RS who will take the request to the committee for consideration. In all these instances a rally will be treated individually and the decision will be made purely about that rally.
- i. Equipment – If you find any equipment missing, signs etc, please report the shortfall to the equipment officer asap.

If you want to add a rally during this meeting, you are welcome to do so. Please ensure you have the details ready. If you wish to add a rally; There will be a pause at the end of each weekend read out. At that point raise your hand, introduce yourself and add the rally with a venue, quantity, date and rally officer.

10. The Caravan and Motorhome Club Cheshire Centre 2020 rally programme

- a. Presented verbally to the floor by the Rally Secretary
- b. Instructions on hand out

11. Treasurer's Rally Report

12. Any other business

Member #1 – Confirmed Siddington rally dates as Week 13

Member #2 - informed the floor that social media was being used to inform other people that spaces had become available on rallies and reminded rally officers that spaces becoming available should be promulgated via the Rally Secretary

Member #3 – added that a message via social media to cancel attendance at a rally is unacceptable

Member #4 – added that not all people use social media

Equipment Officer – Reminded rally officers that 1 month notice is required for equipment.

46.2 - Come On Down To Whitley

Rally 46.2 Come on Down to Whitley is looking for new Rally Officers. This rally is at a venue with part hard standing, some EHU points and a village hall, it's also full. If you think you have the [Blank or Blanks] to take over this rally, Come on down! It would be Nice to see you, to see you, nice! Collect the star prize Rally Officer Plaque or Look at what you could have won! Contact the Rally Secretary for further details - rally.secretary@cheshirecentre.co.uk. Is that your final answer?

13. Close

The Chairman thanked everyone and closed the meeting at 10:47