

## Risk Assessment Form



CENTRE NAME:	<b>RISK ASSESSMENT FORM</b>	ACTIVITY:
Assessment by:	Rally Organiser:	Date:

What is the hazard?	Who might be harmed and how?	What are you already doing, i.e. Control measures?	Do you need to do anything else to reduce/manage risk, i.e. additional Control measures?	Action by	Residual Risk (L, M, H, VH)
<i>Vehicle movement</i>	<i>Rally Marshals injured when directing traffic</i>	<i>Vehicle movement restricted to 5 mph , per Centre Guidance</i>	<i>Monitor weather &amp; ground conditions to restrict vehicle movement.</i>	<i>R Marshal</i>	<i>L</i>
		<i>Ralliers to arrive in daylight hours only</i>	<i>Marshals to wear hi-vis vests. Consider lighting - use torches</i>	<i>R Marshal</i>	<i>L</i>
	<i>Ralliers struck by moving vehicle on site</i>	<i>Vehicle movement restricted to 5 mph , per Centre Guidance</i>	<i>Restrict vehicle movement in inclement conditions. Vehicles parked in separate area.</i>	<i>R Marshal</i>	<i>L</i>
What is the	Who might be	What are you already	Do you need to do anything else to	Action by	Residual Risk (L, M, H, VH)

You must complete this Risk Assessment.

Keep a copy for the Centre's records and send a copy to the Governance Office at [governance@camc.com](mailto:governance@camc.com) at least SEVEN days before the rally start date.

hazard?	harmed and how?	doing, i.e. Control measures?	reduce/manage risk, i.e. additional Control measures?		

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**Covid - 19 Risk Assessment**

**This part of the Risk Assessment is to ensure that the Centre and Rally is compliant with current legislation with regards to Covid-19 and that appropriate measures have been put in place to minimise any risk of transmission of the virus. Please complete in conjunction with the Protocol for Rallies provided and Centre Guidance.**

	CONTROL MEASURE	CHECK
1	Make sure that clinically extremely vulnerable people (including their household members and the people who care for them) are not encouraged to attend rallies due to the risks posed	
2	Advise clinically vulnerable people of the risks and the need to take extra care when travelling and attending rallies.	
3	Where practicable, avoiding travel-hubs (e.g. toilets and food service areas in motorway services) when travelling to sites.	
4	Consider the need for social distancing and enhanced cleaning and disinfection in any proposed rally activities. <ul style="list-style-type: none"> <li>• The Centre should inform all rally attendees to have hand sanitiser available and have points where hand sanitiser is available</li> </ul>	
5	Members' should be informed to make use of their own on-board toilet and washing facilities, rather than shared or communal ones.	
6	Pay attention to setting out of pitch spacing, for both social distancing and fire safety.	

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	CONTROL MEASURE	CHECK
7	Consider who will be responsible for cleaning service point taps, bins, doors and any other high touchpoints, and how they will do this? How often will touchpoints be cleaned? Do they know how to use disinfectants effectively in order to inactivate viruses and bacteria? Do they have the materials they need to do this?	
8	What methods of payment have you put in place to avoid cash transactions? Please note below	
9	How will first-aid assistance be rendered, without introducing further risk of infection for either first-aider or their patient?	
10	How will the rally organise that waste be collected and disposed of?	
	<i>*Suggest that all ralliers are responsible for their rubbish and take it away with them</i>	
11	What requirements will the venue management impose?	
	<i>*Please provide them with a copy of your completed Risk Assessment</i>	
12	Are you aware of any concerns that the local community might have and how will these be addressed?	

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	CONTROL MEASURE	CHECK
13	Is the location of the rally in a potential location for local lockdown? Please check before proceeding. With increasing cases of the virus in some localised areas, the rally should be cancelled.	
14	In the event that a person shows symptoms of COVID-19, how will the rally officers deal with the person and their family? Please note below:	
15	Please keep a comprehensive list of all rally attendees, which should be kept by the Rally Officers for 21 days after the event, and only available to the Centre Committee. There is no requirement to provide this personal data to the landowner. This will allow you to pass this information to the NHS as part of the Track and Trace process so that they may contact any rally attendees should anyone test positive for Covid-19.	

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