

THE CARAVAN CLUB - CHESHIRE CENTRE RALLY ACCOUNT SHEET

RALLY OFFICER _____

EVENT NAME _____

RALLY NO _____

INCOME (INCLUDING VAT)	£ p	VAT COLLECTED	£ p	EXPENDITURE (INCLUDING VAT)	£ p	VAT PAID	£ p
RALLY FEE £		No OF VANS ATTENDING				COMPANY	VAT No
X	=			Hire of field	=	per analysis	=
ADULT SOCIAL £		No OF ADULTS ATTENDING		Refreshments	=		=
X	=			Prizes	=		=
CHILD SOCIAL £		No OF CHILDREN ATTENDING		Social	=		=
X	=			Other	=		=
EXTRAS (SUPPERS, ETC)					=		=
	=			Plaques	=		=
	=			MUSIC HIRE	=		=
				VAT DUE (B) - (C)	=		=
SUB TOTAL	0.00 (A)	(A) *1/6	= 0.00 (B)			TOTAL	0.00 (C)
NEWSPAPERS	=			NEWSPAPERS	=	RALLY ACCOUNTS TO BE COMPLETED AND SENT TO THE TREASURER ALONG WITH INVOICES, RECEIPTS AND BALANCE DUE WITHIN 14 DAYS AFTER THE FINISH OF THE RALLY.	
NON ARRIVALS (GIVE NAMES)				REFUNDS (GIVE NAMES)			
	=						
	=						
	=						
	=					DUE TO TREASURER	£ p
	=					PLAQUES	(F) = 0.00
	=					VAT DUE	(D) = 0.00
	=					CONTRIBUTION	(H) = 0.00
	=					MUSIC HIRE	(I) = 0.00
TOTAL INCOME	0.00 (E)	(E) - (G)	= 0.00 (H)	TOTAL EXPENDITURE	0.00 (G)	TOTAL	0.00

COMPLETED BY _____

SIGNED _____

DATE _____

TREASURER - Sandra Bowler, 221 Tunstall Rd., Knypersley, Biddulph, Stoke on Trent, ST8 7AQ. Tel: 01782 513276 E-mail: sandra.bowler1@btinternet.com

THE SPREADSHEET IS 'PROTECTED' AND DATA MAY ONLY BE ENTERED IN THE YELLOW CELLS.
HOWEVER IF YOU NEED EXTRA SPACE YOU MAY UNPROTECT THE SHEET, BUT TAKE CARE NOT TO OVERWRITE ANY CALCULATION CELLS.